**Foulness Island Parish Council**

 [www.foulnessislandpc.org.uk](http://www.foulnessislandpc.org.uk)

Chairman: Clerk/RFO:

Mrs E. Pitts, Mr B Summerfield, CiLCA,

18, Little Wakering Road, Sutton Hall Cottage,

Great Wakering. Sutton Road,

Essex. Rochford, Essex.

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 **AGENDA.**

 **YOU ARE HEREBY SUMMONED TO THE MEETING OF**

 **THE FOULNESS ISLAND PARISH COUNCIL**

 **at the Staff Premises, Lodge Farm, Foulness Island, Southend-on-Sea, Essex. SS3 9XN.**

 **(Courtesy of the Belton Bros Ltd)**

 **on WEDNESDAY 4th DECEMBER 2024 at 7.00 pm.**

Chairman's opening remarks.

**1. To record the Members Present:**

i Councillors:

ii Members of the Public:

**2. Apologies for absence:**

iTo be received by **the Clerk in person only** via: email, letter and telephone.

ii To discuss SPC acceptance of reasons for absence:

**3. Declarations of Interests**:

i **To receive all declarations of interests** including dispensations under the relevant provision s.33 of the

 Localism Act 2011.

ii **The Chairman reminds Councillors to declare any further interests now and as they became evident to them,**

 **during the progress of the meeting.**

**4. Public Forum:** ( 5 min per person only )

 Councillors, Guests, visiting Ward/County Councillors and questions/statements from members of the public.

**5. To receive the Minutes of the Meeting of the 16th October 2024.**

 To resolve the Minutes:

**6. Matters arising from the Minutes**: (not on the Agenda)

 Item:

**7.**  **Planning consultations:**

i Application no 24/00……../FUL

**8.**  **Finance: the PRECEPT**

 **To discuss the Precept for 2025-2026**

**9.**  **Finance:**

I To receive the FIPC Financial and Co-op Bank Statements ending 4th December 2024.

ii The above financial statement balances to be agreed by Councillors …………………….. and ……………………….

iii To receive and agree the Clerk’s invoice for Office use 2023-24 @ £117-51.

iv To receive and agree the Clerk’s invoice for Fuel use 2023-24 @ £103-96.

v To receive and agree the Gov/EALC Announcement re: \*NEW\* NALC Pay Scales 2024-25.

vi To agree an increase of the Clerk’s monthly nett salary to £184-32, as from 1st January 2025.

vii To agree the January 2025 payment re: the Clerk’s 9 months back pay from April 2024 @ £66-96.

viii To agree the transfer payment to: B Summerfield re: December Salary @ £178-37.

ix To agree the transfer payment to: Cllr: Mrs E Pitts re: the Remembrance Wreath @ £20-00..

x To agree the transfer payment to: the DIO re: Churchend recreation Area @ £10-00.

xi To agree the transfer payment to: B Summerfield/IJTDirect re: Printing ink @ £37-49.

xii To receive an invoice from Cllr: Mr A Holyland re: purchase of mower fuel £………………..

xiii **Foulness Island Parish Council Co-operative Bank accounts:**

 **1) Business Account Balance:**  **16/10/2024** **£ 822-89.**

**CREDITS:** None.

**DEBITS:** None.

 **Business Account Balance:**  **04/12/2024** **£ 822-89.**

 **2) Community Direct Plus Account Balance: 16/10/2024 £2,386-11.**

 **CREDITS:** Bacs payment Burial plot £380-00.

 Transfer B Summerfield. - Salary Contra £ 44-59.

.……………….  **£ 424-59.**

 **SUB: £2,810-70**

 **DEBITS:**

 01/11/24 B Summerfield. (Clerk’s Salary November 24) £ 178-37.

 04/11/24 B Summerfield. (Clerk’s Salary Nov 24) Contra £ 44-59.

 02/12/24 B Summerfield. (Clerk’s Salary December 24 ) £ 178-37.

 02/12/24 DIO 1179739 Churchend Recreation Area £ 10-00.

 02/12/24 Mrs E Pitts Remembrance wreath £ 20-00.

 02/12/24 B Summerfield/IJTDirect Ltd Printer Ink £ 37-49

 ………… **£ 468-82.**

 **Community Direct Plus Account Balance: 04/12/2024 £2,341-88.**

xiv The above copies of receipts of income, payments and transfers to be ratified by the Council and

 co-signed by two councillors.

xv To resolve all ratified Credits and Payments, auditing/financial statements, donations, receipts and Bank

 transfers.

 Proposed by Councillors: ……………………., seconded by ……………………… and agreed by all.

**10.**  **Correspondence:**

i To receive the QQ ‘Foulness Residents’ Updates: November 2024.

ii To receive the ‘Foulness Island Newsletter’ of November/December 2024.

iii The Clerk’s report re: Bus shelter bins with lids.

iv The printed publications and General Information received by the Clerk are available on demand.

 **11.**  **The Parish Council Burial Ground:**

 i i To discuss the Burial ground hedge.

 ii The Clerk’s report re: a Hedge grant?

 iii The Clerk’s report re: research from the Grave requests.

 ii The Clerk’s report re: the Commonwealth War Graves Commission.

**12.**  **Streetlights:**

 Councillor reports:

**13.**  **Highways:**

 Councillors reports:

**14.**  **Website:**

 The website to be further updated with the inclusion of this meetings’ information.

**15.**  **Next Agenda Items from Councillors:** *for the next Agenda and exchange of information only.*

 Items:

**16.**  **The next Foulness Island Parish Council Meeting:**

 **To agree:** **WEDNESDAY 5th /12th FEBRUARY 2025.**

**29th November 2024. B. Summerfield, (Foulness Island Parish Council Clerk/RFO)**